

**MAPLE SHADE HIGH SCHOOL  
180 FREDERICK AVE.  
MAPLE SHADE, NJ 08052**

Dear Parent/Guardian of High School Junior or Senior:

Under the federal *No Child Left Behind Act*, school districts are required to provide the names, addresses and telephone numbers of high school juniors and seniors (i.e., 17 years and older) to the United State Armed Forces Recruiting Agencies, and other authorized agencies, as requested. However, the *Family Educational Rights and Privacy Act* and the *No Child Left Behind Act* mandate that parents be offered an option to withhold the release of this information each year.

If you wish to withhold the release of your child's name, address and telephone number, you must complete the form below and return it to the school. The request to withhold the student information is applicable only to the current school year. According to federal law, this form must be completed each school year.

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**REQUEST TO WITHHOLD DIRECTORY INFORMATION FORM**

Date \_\_\_\_\_

Student Name \_\_\_\_\_  
(please print)

Grade \_\_\_\_\_

Address \_\_\_\_\_ Maple Shade, NJ 08052

Telephone number \_\_\_\_\_

I do not wish to release the directory information of the student named above to the agency or agencies I check below:

\_\_\_\_\_ United States Armed Forces (Military) Recruiting Agencies

\_\_\_\_\_ Colleges, Universities or other institutions of Higher Education

Signature of Parent/Guardian (if student is under 18) or signature of student (if student is 18 or older) is required below.

Signature of parent \_\_\_\_\_

Signature of student \_\_\_\_\_

Please return this completed this form to the Maple Shade High School Counseling Office.